

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, SEPTEMBER 8, 2025, AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Chris Swoboda

COUNCIL ABSENT: Council Member Nancy Reisdorfer

STAFF PRESENT: Chesney Guetter, Trent Hennen

OTHERS PRESENT: Shirley Teigland, Riley Rinehart

ITEM 1: CALL TO ORDER

Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

There were no additions to the agenda.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Swoboda to adopt the agenda. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month minutes. With no questions or additional comments Koppien motioned, seconded by Gillund to approve the August 11, 2025 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) - the current Financial Report as submitted by Interim Administrator Guetter; (5c) – Y-T-D Budget

ITEM 6: EXPENSES & DISBURSEMENTS

Gillund motioned, seconded by Swoboda to approve the payment of \$733,371.41 (as listed on the check register summary); approve the payment of \$66,275.68 (as listed on the payroll check register). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: E LYON STREET PROJECT

Riley Rinehart of DGR Engineering provided a progress report on the E Lyon Street Project and present Pay Application #7. Work is currently on or ahead of schedule. Rinehart suggested that instead of closing the E Lyon Street contract with Duininck, Inc., the Council consider leaving it open and splitting the asphalt lift – completing the first layer this fall and applying the top layer in the spring of 2026. This approach would be beneficial to the City due to potential road settling, and Duininck has agreed to honor this year's pricing for an additional work completed in the spring. Swoboda motioned, seconded by Gillund to split the asphalt lift and keep the contract open until the spring of 2026. MOTION PASSED UNANIMOUSLY

ITEM 9: 2026 PRELIMINARY BUDGET

The Council reviewed the 2026 preliminary budget considerations. The preliminary budget projects an increase of 12.96% in a total property tax levy of \$842,377 for all funds. Koppien motioned, seconded by Gillund to adopt resolution 25-10 approving the Proposed 2025 Tax Levy collectible in 2026 with the following sums of money levied upon the taxable property in the City of Minneota for the following purposes: General Fund - \$508,694; Fire Fund - \$91,341; 2024A GO Bond - \$24,620; 2024B GO Imp. Bond - \$33,023; 2024 PFA Lyon - \$65,000; 2016 GO Bond - \$87,402; 2018 GO Bond - \$32,297. MOTION PASSED UNANIMOUSLY. The Administrator will evaluate all funds to determine additional modifications and cuts that can be made to the budget prior to the Council certifying a final levy in December.

ITEM 10: CITY STAFFING

Swoboda motioned, seconded by Gillund to advertise for the open City Clerk/Administrative Assistant position. It was noted that at the next meeting, the Council will discuss wages and a contract for Ms. Guetter to fill the City Administrator position as her 6-month probationary period has concluded. MOTION PASSED UNANIMOUSLY

ITEM 11: ZONING

The Council discussed a request from Mike and Denise Ahmann regarding the potential purchase of the Mike Moore lot on E Lyon Street to construct a garage. The Ahmanns inquired whether there would be any issues with building only a garage on the lot. The Council discussed the request and expressed no concerns with the proposal.

ITEM 12: ADJOURNMENT

Koppien motioned, seconded by Gillund to adjourn the meeting at 7:27 p.m. MOTION PASSED UNANIMOUSLY

The next regular Council Meeting is scheduled for October 13, 2025 @ 6:30 p.m.

ATTEST:

Chesney Guetter, Interim City Administrator

John Rolbiecki, Mayor

Council approved October 13, 2025